



County of San Diego

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DIRECTOR

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October 29, 2004

Mark McClardy
Manager, Airports Division AWP-600
Federal Aviation Administration
Western-Pacific Region
P.O. Box 90027
Los Angeles, CA 90009-2007

Dear Mr. McClardy:

RESPONSE TO COMPLIANCE ADVISORY FOLLOW-UP LETTER

On July 15, 2004, we provided a comprehensive response to your May 17, 2004, compliance advisory follow-up letter. The purpose of this correspondence is to provide you with additional information related to items 4, 6, 8 and 17, which requested:

"The County will confirm that unauthorized and unnecessary non-aeronautical uses of airport facilities are being terminated and will end within 12 months."

"The County will not permit any additional residential development at any San Diego County Airport. The County will take action to prevent residential dwelling units from being established on airport property, including those which are currently being negotiated."

"The County will provide AWP with the new County Airport Rules and Regulations, Minimum Standards, Rates and Charges, and revised Policy and Procedures by July 30, 2004."

"The County will take action to curtail and eliminate Vehicle and Pedestrian Deviations at its airports and will inform AWP and the Runway Safety Program of its remedial action plan."

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In addition, this correspondence is to provide you with information regarding your May 19, 2004 letter regarding vehicle/pedestrian deviations. We hope this submittal will satisfy your recommendations 2 and 5 that state:

"Establish airport rules and regulations that include specific monetary penalties for airfield deviation or incursions."

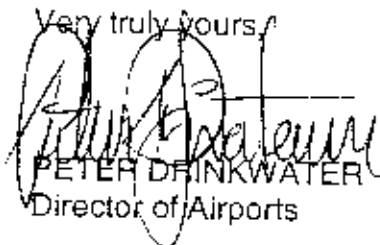
"Require tenants, personnel and vehicle operators to receive driver training and complete comprehensive written and driving examination before obtaining unescorted movement area access."

Please find attached a draft copy of County of San Diego Rules and Regulations. Please review and comment at your earliest convenience.

Draft Rates and Charges and Policies and Procedures will be forthcoming.

If you have any questions or require additional information contact Principal Airport Manager, Sherry Miller at (619) 956-4837.

Very truly yours,



PETER DRINKWATER
Director of Airports

PD:sm:jk

cc: w/encl.: Larry Watt (0334); Tom Bosworth (A12), Tony Garcia, FAA, AWP-620.1; John Milligan, FAA, AWP-621; File (2)

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**COUNTY OF SAN DIEGO
AIRPORTS**

**RULES AND
REGULATIONS**

FOR FIXED BASE OPERATORS, LESSEES, TENANTS,
PERMIT HOLDERS, USERS AND VISITORS

ESTABLISHED BY
THE COUNTY OF SAN DIEGO
DEPARTMENT OF PUBLIC WORKS
OCTOBER 2004

COUNTY OF SAN DIEGO AIRPORTS RULES & REGULATIONS

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DATE OF LAST UPDATE

CHAPTER 1 – INTRODUCTION

Purpose of Rules and Regulations

Lessees, Permittees and Users shall at all times comply with federal, state and local laws, ordinances, rules and regulations which are applicable to its operations including all Americans with Disabilities Act (ADA) or with operations, management, maintenance or administration of the airport, including all laws, ordinances, rules and regulations adopted after the effective date of these standards. Lessees, Permittees and Users shall display to the County, upon request, any permit, license, or other evidence of compliance with such law. All rules and regulations and minimum operating standards for the airport, as warrants existing, or as maybe amended or adopted, are hereby incorporated.

Any violation of any County Airports Rule or Regulation contained herein may result in a penalty or fine.

Definitions/Abbreviations

ABANDONED – means any piece of equipment or vehicle that is unairworthy or has no current registration or has no current airworthiness certificate or has a flat tire and is incapable of being driven or flown.

AIRCRAFT – means any and all conveyances, now or hereafter used for flight in airspace.

AIR OPERATIONS AREA (AOA) – means the area that is inside the Airport boundary in which aircraft movements take place and as defined by the Federal Aviation Administration-Advisory Circular AC150/5300.

AIRPORT AND COUNTY AIRPORT – means an Airport operated by the County of San Diego with specific identification names as defined under their individual State of California Airport Permits as follows:

- a. Agua Caliente Springs Airstrip (L54) – the County of San Diego Airport in the unincorporated area of the County of San Diego, in the State of California.
- b. Borrego Valley Airport (L08) – the County of San Diego Airport in the unincorporated area of the County of San Diego, in the State of California.
- c. Fallbrook Community Airpark (L18) – the County of San Diego in the unincorporated area of the County of San Diego, in the State of California.
- d. Gillespie Field (SEE) – the County of San Diego Airport annexed in the City of El Cajon, in the State of California.
- e. Jacumba Airport (L78) – the County of San Diego Airport in the unincorporated area of the County of San Diego, in the State of California.
- f. McClellan-Palomar Airport (CRQ) – the County of San Diego Airport annexed in the City of Carlsbad, in the State of California.

- g. Ocotillo Airport (L90) – the County of San Diego Airport in the unincorporated area of the County of San Diego, in the State of California.
- h. Ramona Airport (RNM) – the County of San Diego Airport in the unincorporated area of the County of San Diego, in the State of California.

AIRPORTS DIRECTOR -- means the Land Use and Environment Group (LUEG) Program Manager as hired by the Department of Public Works, or any of his/her designees acting in a capacity authorized by the Airports Director.

AIR TRAFFIC CONTROL TOWER (ATCT) – means the Federal Aviation Administration (FAA) or non-federal owned/staffed Air Traffic Control Tower facility located on Airport premises.

ADVISORY CIRCULARS (AC) – Federal Aviation Administration Advisory Circulars for the aviation industry.

BOARD OF SUPERVISORS – means the County of San Diego elected officials as defined by the term "Board of Supervisors".

CARETAKER RESIDENCE – means a residence used by someone charged with the care or oversight of a leasehold or property.

CITY – means the City to which that airport is annexed as defined above under AIRPORT.

CODES ~ RULES AND REGULATIONS REFERENCED – means the codes/rules as referenced below:

- Aeronautics Law – State Aeronautics Act -- Public Utilities Code
- California Fire Code – Part IV – Special Occupancy Uses – Article 24 – Airports, Heliports and Helistops
- EPA
- NFPA 407 – Standard for Aircraft Fueling Servicing
- Federal Aviation Administration (FAA) Advisory Circulars
- San Diego County Administrative Code
- San Diego County Board of Supervisor's Policies
- San Diego County Code of Regulatory Ordinances –
- San Diego County Code Chapter 4 - Titled Airport Rules and Regulations Sections 85.401 - 85.461
- San Diego County Health & Safety Codes
- County of San Diego Air Pollution Control District Regulations
- Federal Aviation Administration – Advisory Circulars, Orders, Rules
- Federal - Aviation Safety and Noise Abatement Act of 1990
- Federal - Airport and Airway Act of 1970
- Federal Clean Water Act
- State of California Code of Regulations - Title 21, Sections 3525 through 3560

- State of California Public Utilities Code - Sections 21001 et seq. relating to the Aeronautics Act
- Transportation Security Administration (TSA) Regulations
- San Diego County Airports:
 - County Airports - Storm Water Pollution Prevention Plan (SWPPP)
 - County Airports Storm Water - Best Management Practices (BMP's)
 - County Airports - Aviation Development Standards
 - County Airports - Aviation Performance Standards
 - County Airports - Industrial Development/Performance Standards
 - County Airports Minimum Standards
 - County Airports Rules & Regulations
 - Schedule of Rates & Charges and Use Control Policy for San Diego County Airports

COUNTY – means the unincorporated areas in the County of San Diego, in the State of California.

CREW QUARTERS – means commercial job related living quarters required for crew rest periods per FAR's.

DIRECTOR OF AVIATION – means the Airports Director as defined by the County of San Diego, Department of Public Works or their designee.

FEDERAL AVIATION ADMINISTRATION (FAA) – means the Federal Aviation Administration.

FLIGHT STANDARDS DISTRICT OFFICE (FSDO)– means the FAA/FSDO.

FIXED BASE OPERATOR – means a commercial aviation business that provides aeronautical services to the user/public.

FLYING CLUB – means any combination of persons who form a legal entity to provide such persons the privilege of piloting one or more aircraft based on the Airport as defined under AIRPORT above.

MASTER LEASE – means a portion of an Airport that is leased to an individual or entity as approved by the County Board of Supervisors in an Aviation/Industrial Master Lease contract.

MOVEMENT AREA – means the runways, taxiways and other areas of an Airport which are used for taxiing, hover taxiing, air taxiing, takeoff and landing of an aircraft, exclusive of loading ramps and aircraft parking areas and as further defined in the FAA/AC 150-5300 "Airport Design".

NON-MOVEMENT AREA - means aircraft aprons, ramps, taxilanes, and parking areas NOT under the positive control of the ATCT and where two-way radio

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communications with the ATCT is not required by aircraft or ground vehicles on Airport premises and as further defined in the FAA/AC 150-5300 "Airport Design".

NATIONAL TRANSPORTATION SAFETY BOARD (NTSB) – means the FAA/National Transportation Safety Board.

PEDESTRIAN – means a person on foot, on a bicycle, on a wheelchair (motorized or manual), on a skateboard (motorized or manual), scooter (motorized or manual).

PERSON – means any individual, estate, firm, association, political body, business, organization, group, partnership, business trust, company, corporation, or other legal entity including any member trustee, agent, employee, officer, receiver, assignee or other representative of any of these.

RESIDENTIAL – means any structure or appurtenance for residential use that meets the code requirements for such a structure or appurtenance, and is used as living quarters.

RUNWAY – means a surfaced or un-surfaced area of the Airport reserved primarily for the landing and taking off of aircraft.

SCAN TRAINING – means Search, Call, Acknowledge, Notice. An awareness and airport procedures training course given by ATCT personnel or County staff or it's designee.

SELF-FUELING – means fueling an aircraft that is owned in whole or partnership by the person fueling. This does not include fueling at the self-service fuel island.

SUBLEASE - means a portion of an Airport that is subleased to an individual person or entity by a Master Lease/Lessee for a portion of the Master Lease parcel with approval of the Airports Director.

TAXIWAY – means a defined path established for the taxiing of aircraft from one part of an airport to another.

TAXILANE – means the portion of the aircraft parking area used for access between taxiways and aircraft parking positions.

VEHICLE - means auto, truck, fuel truck, golf cart, motorcycle, moped or any motorized equipment.

CHAPTER 2: GENERAL PROVISIONS

General Provisions

All Lessees, Tenants, Permittees, occupants, users and visitors must comply with all Rules and Regulations contained herein including but not limited to the County of San Diego Codes/Rules and Regulations as defined in CHAPTER 1, Minimum Standards pertaining to Lessees and Permittees –Definitions of this document.

1. Airport Property – Rules And Regulations: Any and all persons shall be governed by the rules and regulations prescribed herein and by instructions issued by the County of San Diego relative to the use or occupancy of any part of any County Airport premises referencing any or all of the above codes.
2. Airports Director – Actions To Safeguard The Public: The Airports Director or their designee shall have authority to safeguard the public and further the public health, safety, and welfare.
3. Violation Of Rules: Any person who operates or handles any aircraft, vehicle, equipment or apparatus or uses the Airport or uses the Airport or any of its facilities in violation of rules set forth herein, in addition to being subject to the penalties provided herein or in the SD County Code of Regulatory Ordinances may be removed from the Airport by the Airports Director or their designee in accordance with applicable legal requirements. The Director or their designee may refuse the further use of the Airport or its facilities to such persons for such length of time as it may determine.
4. Airport Access: Airport access shall be allowed to only those persons authorized by the Airports Director or by those having official business on the airport. All Rules and Regulations apply to all persons entering County Airport property including required SCAN training.
5. Airport Entry Points: All entry points onto or off of a County owned Airport shall remain under positive control by the lessee of such access points. Under circumstances when an access point gate is non-operational, said gate shall be repaired within 24 hours or be locked closed and repaired within 48 hours. Airports Director reserves the right to lock any gate at any such time as is deemed necessary for the safety and/or security of the airport or public.
6. Entering Restricted Areas Prohibited: No person shall enter any restricted areas posted as being closed to the public or the like, except:
 - a. Persons assigned to duty therein;
 - b. Persons authorized by the Airports Director or their designee;
 - c. Passengers under appropriate supervision or escort, entering such areas for the purpose of embarkation and debarkation.

7. Conduct Of Business: No person shall use the airport or any part thereof, or any airport facilities for revenue producing or commercial activities without first securing an appropriate permit, lease or other such document from the County. Once the document is obtained, the person shall comply fully with all the terms and conditions of the document including the payment of rates and charges. (Cross reference Uniform licensing procedures SS 16.101 et. seq.). Examples of such businesses include but are not limited to aviation/industrial use, commercial photography, advertising, or soliciting.
8. Use Of Roads And Walks – Use Restrictions: No person shall:
 - a. Walk across or on: a taxiway or runway, or enter a movement area.
 - b. Travel on the Airport other than on the roads, walks, or places provided for that particular class of traffic.
 - c. Use the roads or walks in such a manner as to hinder or obstruct their property usage by others.
 - d. Operate any type of vehicle or motorized equipment on roads or walks except as designated by the County Codes or in strict compliance with the California Motor Vehicle Code.
 - e. Use roads, walks or other places that will cause a Runway Incursion/Runway Deviation as defined by FAA/Rules and Regulations or Orders.
 - f. Use a motor vehicle without strict compliance with speed limits prescribed by County/posted traffic speed limit signs. No motor vehicle shall exceed the speed of 15 miles per hour except emergency vehicles in emergency situations.
9. Parking of vehicles: Vehicles shall not be parked on the Airport premises other than in the manner indicated by posted traffic signs or as designated by lease or permit.
10. Lost Articles: Any person who finds lost articles shall report and deposit them at the office of the Airport or with the guard service Security Officer.
11. Advertisements: No person shall post, distribute, circulate or display any signs, posters, advertisements, circulars, or any other such printed, painted or written materials at any County Airport without first obtaining the approval of the Airports Director or their designee.
12. Soliciting: No person shall solicit funds, goods, donations or pledges on any Airport without written approval of the Airports Director or their designee. (Cross ref. Solicitations SS 21.501 et. seq.; soliciting, begging, charitable solicitations SS .101 et seq.).
13. Loitering: No loitering on County Airport property unless previously authorized by the Airports Director.

14. Motorized Equipment – Operation Restrictions: No motorized equipment shall be operated on the aircraft apron area except by:
 - a. Persons assigned to duty thereon;
 - b. Persons authorized by the Airports Director or their designee.
15. Animals: No person shall enter the terminal building, aircraft or landing areas of an Airport with a dog or other animal, except a seeing-eye dog on a leash or an animal being transported in an appropriate container. Dogs and other animals may be permitted in other areas of the Airport if restrained by leash or confined in such manner as to be under control of the person accompanying such animal.
16. Sanitation Requirements: Any and all Airport refuse, garbage, papers, and other materials shall be placed in receptacles provided for these products.
17. Floor Care – Requirements: All tenants and lessees on the Airport shall keep the floors of the hangars, terminal, apron, pits and areas adjacent thereto, leased or permitted or un-leased respectively, free and clear of oil, grease and other flammable or hazardous material in compliance with all applicable rules, regulations and codes.
18. Smoking Prohibited: No smoking shall be permitted within 50 feet of any fuel farm, fuel truck or any fuel storage facility or container at any time. No person shall smoke in any hangar, public building, public room or place on the Airport where it is specifically prohibited by law or the Airports Director. No person shall smoke within 20 feet of any entrance, exit or operable window of a County occupied facility.
19. Storage – Equipment And Material: No person shall store or stock material or equipment in such manner as to constitute a fire hazard or unsightly condition as defined by the applicable code.
20. Storage – Flammable Material: No person shall keep, store or discard any flammable liquids, gases, signal flares, hazardous materials or other similar materials on Airport premises, in hangars or in any building on the Airport unless such materials are kept in proper receptacles installed in an aircraft designed for such purpose, or in rooms/cabinets/containers or areas specifically approved for such storage by applicable code.
21. Storage – Lubricating Oils, Dopes, Paints, Thinners: No person shall keep or store lubricating oils, dopes, paints or thinners in or about the hangars, unless such material is kept in the proper receptacles installed in the hangar for such purposes or in approved storage containers provided with suitable draw-off devices and storage of such materials is approve by lease or permit.
22. Open-Flame Operations: No person shall conduct any open-flame operations in any hangar or any part thereof unless specifically authorized by the Airports Director.

23. Cleaning/Washing Of Aircraft: No person shall use inflammable, volatile liquids in the cleaning of aircraft, aircraft engines, propellers and/or appliances unless such cleaning operations are conducted in open air, or in a room specifically set aside for that purpose. Room shall be ventilated properly, fireproofed, and equipped with adequate and readily accessible fire extinguishing apparatus. Fire Marshall approval shall be obtained before use of any such room/designated area is permitted. No aircraft washing shall be permitted unless performed in an area certified under the Federal Clean Water Act and in compliance with a Storm Water Permit, SWPPP with appropriate BMP's as approved by the Airports Director or the Airport Engineer.
24. Firearms: No persons (excluding duly authorized police, state or federal law enforcement officers, security officers or members of the Armed Forces of the United States on official duty) shall carry any firearms or explosives on the Airport unless they are in accordance with applicable local, State and Federal laws and have prior approval from the Airports Director.

CHAPTER 3. - COMMERCIAL ACTIVITIES

No person shall use a County of San Diego Airport or any part thereof, or any airport facilities, for revenue producing or commercial activities without first securing an appropriate Lease or Permit or other such document from County Airports.

1. Authorization: Commercial activities on a San Diego County Airport shall be authorized in accordance with the provisions of the San Diego County Code of Regulatory Ordinances. No person shall use a County Airport or any part thereof for revenue-producing or commercial activities without first security an appropriate lease, permit or other such document from the County. Having obtained such document, commercial entity must comply with all terms and conditions including the payment of rates and charges. The Airports Director may restrict the location where such activities occur for the requirement of public safety and convenience (Ref. Aeronautics Law, State Aeronautics Act, Public Utilities Code, FAA/Advisory Circulars).
2. Services and Deliveries on Airport Apron: No person, association or other legal entity shall conduct any commercial delivery or service activity on the Airport apron (including but not limited to, fueling of aircraft and ground service vehicles, catering in-flight meals, and the performance of ramp services) without first obtaining a lease or permit. Permits shall be issued if the Airports Director determines that the activity will be performed consistent with the safety and convenience of Airport users and that a need exists for such activity. Permits or leases shall require applicable fees be paid to the Airport Enterprise Fund for such commercial activities on any County Airport.
3. Mobile Aircraft Maintenance: Any person performing aircraft maintenance for compensation on any County Airport shall obtain a permit from the Airports Director. "Aircraft maintenance" is defined by the FAA regulations. No permit shall be required for Lessees or sublessees of the airport property or their employees where their lease or sublease permits aircraft maintenance to be performed on their leasehold premises. No permit shall be required for certificated airlines or their employees which perform maintenance on aircraft owned or leased by them or on aircraft owned or leased by other certificated airliners where another permit allows such commercial activities. As used in regard to aircraft maintenance, the term "Lessee" of an aircraft shall not include a temporary bailee thereof.
 - a. Mobile Mechanical Aircraft Maintenance Permit: A mobile aircraft maintenance permit shall require the Permittee to have an Owner or Lessee of the aircraft present at all times that the Permittee performs maintenance on the aircraft. Permittee shall be certified under the FAA rules for an A&P Mechanic. The permit shall require the Permittee to carry liability insurance, produce liability insurance, with coverage for bodily injury in the amounts specified by the Airports Director or the County of San Diego Risk Administrator as approved by County Counsel. Permittee shall hold harmless

the County of San Diego, its officers and employees, as additional insured and shall provide that all insurance required hereby shall contain provisions that the County determines necessary for such activity on Airport premises. All maintenance activities shall be performed in compliance with the Clean Water Act and with all applicable Storm Water Pollution Prevention Plans and all BMP's must be implemented before any aircraft maintenance activities are performed on Airport premises. Permits shall be issued at the discretion of the Airports Director. Permits for mobile maintenance at airports with permanent maintenance facilities will be less likely to receive a permit.

- b. Mobile Custodial Aircraft Maintenance Permit: Mobile permits are required for a custodial type aircraft maintenance measures such as washing, polishing, upholstering, cleaning and other incidental custodial maintenance.
4. Flying Club/FBO Maintenance: A person performing maintenance shall be exempt from payment of fees for a Mobile Maintenance Permit if the person is performing maintenance for compensation only on aircraft used by one flying club and only if that person is a member of that flying club. This person must be certified by FAA (A&P Certification) in order to perform such maintenance activities on any flying club aircraft. However, this person shall not be exempt from obtaining a permit if he/she is receiving compensation for such maintenance in excess of the amount of his/her annual dues and assessments as a club member.
5. Commercial Photography: No person shall take still, motion or sound pictures or photographs for commercial purposes without the permission of the Airports Director. If such pictures are taken for compensation a permit is required.
6. Other Commercial Operations: Prior to any person, association or other legal entity conducting a commercial activity on any County Airport, other than those specifically covered elsewhere in the General Provisions of this document, a Permit shall be obtained from the Airports Director for a fee. This Permit shall be issued on the premise that this type of commercial activity will contribute to the safety, efficiency or convenience of the Airport, Airport management, Airport users, or the general public. This activity shall not interfere with the safety and efficiency of that airport or airport system.
 - a. The Airports Director shall impose such restrictions on a permit as are reasonably necessary to protect the safety, efficiency or convenience of the Airport users or the general public. Permittee shall conduct its activity in accordance with all provisions and procedures in compliance with all applicable codes as defined above under "Definitions".
7. Advertisements: No person shall post, distribute, circulate or display any signs, posters, advertisements, circulars, or any other such printed, painted or written materials without first obtaining the approval of the Airports Director.

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CHAPTER 4. - AIRCRAFT OPERATIONS AND AIR TRAFFIC RULES

1. Conformity With Rules and Regulations: No person shall navigate any aircraft, land upon, fly, maintain, repair any aircraft or conduct any aircraft operations on or from any County Airport facility without compliance with all current Federal Aviation Administration (FAA) and County Airport rules and regulations.
2. Federal and State Air Traffic Rules: All applicable air traffic and flight rules of the FAA and the State of California governing the operation of aircraft are hereby adopted by reference and made a part of the air traffic and flight rules of the County of San Diego as fully as if the same and each and all of them including all amendments were set forth in the County of San Diego Rules and Regulations. Strict adherence to the above rules and regulations is required at all times while operating on/or from any County Airport. Variance of these rules and regulations is authorized only when directed by the Air Traffic Control Tower.
3. County/City Rules Applicable: Adherence to all County/City traffic and flight rules shall apply to the operation of all aircraft operating on or from any County Airport.
4. Taxiing: No aircraft shall be taxied from any aircraft parking area/apron onto a County maintained taxiway or runway without clearance from the Air Traffic Control Tower. At a County Airport where there is no Tower in operation, the pilot must use the common traffic advisory frequency (CTAF) and transmit all intentions in the safest and most efficient manner. All aircraft shall be taxied under full control at reasonable a speed. No aircraft shall be taxied into or out of hangars at any time.
5. Safe Handling of Aircraft: The "pilot in command" of a moving aircraft, or of an aircraft preparing or waiting to move, shall take all due care to avoid, and shall assure themselves that there is no danger of a collision with any other aircraft, whether moving or stationary, or with any building or obstruction. Aircraft shall at all times be taxied, landed or taken-off at reasonable speeds and while under the full control of the "pilot in command".
6. Maintenance Taxi and Run-Up: Unless maintenance or ramp personnel are certified pilots, anyone conducting a maintenance taxi, run-up or repositioning an aircraft, shall have completed SCAN training. McClellan-Palomar Airport High Power Run-Up's require prior permission of the Airport Management or Operations Personnel and coordination with ATCT Personnel and will be accompanied by specific guidance on positioning prior to run-up.
7. Takeoffs and Landings: All takeoffs and landings shall be made from the end of the runway, or as designated by the Control Tower. If a Tower is not in operation all takeoffs must be made from the end of the runway unless otherwise specified by the County via a Notice to Airmen. All takeoffs and landings shall be made at safe distances from other aircraft, and from all building, automobile parking areas and similar areas and obstructions. Aircraft shall clear all highways and roads on or

adjacent to the airport by a vertical distance of no less than fifty (50) feet. Following a landing or prior to takeoff and while taxiing the pilot in command shall assure that there is no danger of collision with other aircraft taking off, landing, or taxiing; all aircraft shall be taxied under full control at a reasonable speed.

8. Turns / Traffic Pattern / Traffic Altitudes – Initial Take-off Departure: on Runways and Taxiways: The “pilot in command” shall follow all applicable FAA guidelines for traffic pattern maneuvers. The “pilot in command” shall adhere to any specific traffic pattern or “fly as a good neighbor” guidelines or voluntary noise abatement procedures published by the County of San Diego or the FAA/Airport Facility Director for any County airport.
9. Aerobatics Prohibited: No aircraft shall be flown within the airport traffic area in any aerobatic maneuver or maneuvers other than those required in normal and routine operation unless specifically approved by the Airports Director.
10. Night Flying: No person shall land at, taxi on or takeoff from an unlighted runway or taxiway after dusk or before dawn, except in the event of an emergency. FAA defines dusk and dawn.
11. Denial of Departure or Landing Clearance: The Airports Director may delay, suspend or restrict the landing of an aircraft or any ground movement or other operation or activity on any County airport, and may refuse departure of aircraft from parking areas on the airport, for any reason as he/she deems necessary in the public interest or to protect public health safety or welfare.
12. Liability Insurance Requirements: The privileges of using any County Airport or its facilities shall be conditioned upon the assumption of full responsibility and risk by the user of any County Airport. Such airport user shall indemnify and hold harmless the County of San Diego, its agents and/or employees while the airport is being used for any commercial or business purposes that provide compensation to the user.
13. Intoxicants and Drugs: No pilot or other member of the crew of an aircraft in operation on any County Airport or any person attending or assisting in said operation of the aircraft, shall be under the influence of an illegal drug, intoxicating liquor or habit-forming drug; nor shall any person obviously under the influence of intoxicating liquor, illegal drug or habit-forming drug be permitted to board any aircraft except a person under proper medical care or in case of emergency.
14. Aircraft Engines – Starting and Running: No aircraft engine shall be started or run unless a licensed pilot or mechanic is attending the controls or is acting as “pilot in command”. Blocks equipped with ropes, or other suitable equipment for blocking an aircraft, shall always be placed in front of the main landing wheels prior to starting an engine or engines of the aircraft, unless the aircraft is equipped with adequate locking/parking brakes.

15. Aircraft Engines – Locations Where Operation is Permitted: Aircraft engines shall be started and warmed only in those places designated for such purposes by the Airports Director or their designee. Aircraft shall be so placed and oriented while an engine is running that no hangar, shops, building or person/spectator is in the path of the propeller slipstream or rotor wash, and so that no dust cloud or other hazard to aircraft is created.
16. Aircraft Engines – Operation In Hangars Prohibited: No aircraft engine shall be run or operated in any hangar.
17. Aircraft – Full Control Required: Following a landing or prior to takeoff and while taxiing, the pilot in command shall assure that there is no danger of collision with other aircraft taking off, landing, or taxiing; all aircraft shall be taxied under full control and at a reasonable speed.
18. Securing of unattended Aircraft: No aircraft shall be left unattended on any County airport unless properly secured or positioned in a hangar. Owners of such aircraft shall be held responsible for any damage resulting from failure to comply with this rule.
19. Storage and Repairs – Locations: No aircraft shall be stored or repaired in any area or space other than those areas and spaces designated for such purposes by the Airports Director or their designee.
20. Disposition of Disabled Aircraft: The owner, pilot or operator of any aircraft which becomes disabled or wrecked at a County airport, shall be responsible for the prompt removal of the disabled or wrecked aircraft, and parts thereof, as directed by the Airports Director or their designee. In the event the owner, pilot or operator, fails to comply with such directions, the disabled or wrecked aircraft, and parts thereof, maybe removed by the Airport Manager at the expense of the pilot, owner, or operator. Prompt aircraft removal is the responsibility as noted above unless required or directed to delay such action pending an investigation of an accident by FAA or NTSB. Aircraft being removed must be accomplished in a manner that is safe and prevents damage to County or personal property.
21. Accident Reports: Persons involved in or witnessing an aircraft accident on the airport shall report such accident to the airport manager's office or to the nearest security guard as soon as it is reasonably possible to do so. Such persons shall make written reports as requested by the Airports Director.
22. Damage to Airport Property: Any and all airport property damaged or destroyed by accident or an aircraft incident or otherwise, shall immediately be paid for by the person or persons responsible for such damage or destruction. Under extenuating circumstances, payment may be deferred provided that the County Administrator (Director of General Services/Real Property or as designee noted in the SD County Administrative Code), authorizes deferred payment.

23. Unairworthy Aircraft: The storage of unairworthy aircraft or components thereof on County airport facilities or in tiedown spaces on County airport premises for any period greater than ninety (90) days is prohibited, unless the express written consent of the Airports Director is obtained. The tow-away, removal or storage of any such aircraft or components thereof shall be at the owner's sole cost and expense and without liability for damage or otherwise.
24. Painting: Painting and other similar processes shall only be conducted in buildings that are specifically designated for such activities and are in compliance with the local health and safety regulations, Air Pollution Control District regulations and storm water regulations as designated by the Airports Director. The hangar, shelter, or any open tiedown areas are not authorized for these activities. Minor "touch-up" painting may be accomplished with prior approval and in compliance with local health and safety regulations, Air Pollution Control District regulations and storm water regulations, however the aircraft owner shall be held responsible for any damages to other aircraft and/or property due to over spray, etc., associated with any "touch-up" painting activities.
25. Aircraft Repairs: Owners and operators may perform repairs on their own aircraft provided such work is conducted in an area that meets all health, safety and storm water regulations and in areas designated by the Airports Director. Owners and operators may perform inspections and minor repairs on their aircraft in their assigned hangar or parking areas (excluding draining engine oil, hydraulic fluid or fuel or using solvents unless BMP's are used in compliance with the SWPPP and all hazardous materials are properly disposed of off airport premises and to the extent as defined by FAA in the FAR's for such aircraft operations.
26. Uncompleted Repairs: No person shall leave any aircraft in a disassembled condition in the aircraft parking areas without prior approval from the Airports Director.
27. Electrical Equipment: No person shall install or use any electrical equipment or machinery in the hangars or modify existing wiring or install additional outlets, fixtures or similar items without prior approval of the Airports Director unless otherwise agreed upon by the Master Leaseholder if authorized in the Master Lease agreement between the Lessee and County.
28. Hangar Inspection: The Airports Director or their designee shall have the right to enter into a hangar on County airport premises at any time without notifying or obtaining permission of the tenant for the purpose of inspecting the hangar's physical condition and assuring compliance with all airport rules and regulations and fire safety requirements.
29. Aircraft Equipment: In compliance with FAA regulations, no person shall operate an aircraft to, from or on the airport unless it is equipped with a functional two-way radio

capable of communicating with the FAA/ATCT or on the appropriate frequencies including but not limiting to the CTAF frequency, in accordance with FAA regulations. Or if under 'no radio' conditions, pilot is under positive control with ATCT using light gun signaling.

30. Aircraft Parking: No person shall park any aircraft on the airport in a location or manner not specifically designated or authorized by the Airports Director. The Director or their designee may lock-up or remove any aircraft parked in an unauthorized manner or location. Prior permission is required for transient aircraft tied down for more than 21 days in a 30-day period.
31. Plant Quarantine Inspection: Federal and California quarantine laws, as may be currently in effect, shall be enforced on County airport premises. Any person bringing plants, fruits, vegetables, nuts, seeds, cotton balls, raw cotton, cottonseed, or unprocessed plant products from any state or territory, including Hawaii, or from any foreign country, shall report to the airport manager who will arrange for inspection by the proper plant quarantine officials. All aircraft carrying such plants or plant products, including aircraft having come directly from Hawaii, which are not certified as inspected and released by the United States Department of Agriculture, shall remain unloaded of such plants and plant products until inspected or otherwise cleared by the proper authorities.
32. Aircraft Noise: All aircraft and pilots shall abide by Airports Policy and Procedures regarding aircraft noise, noise abatement procedures and voluntary noise abatement procedures.

CHAPTER 5 – FLYING CLUBS

Any combination of persons that operates one or more aircraft habitually, based on the Airport can be defined as a "Flying Club". This excludes all aircraft based at a Fixed Base Operator's (FBO).

1. Exemptions: Any and all exemptions shall terminate one year from the date of its issuance, except that the Director of Aviation may deny, suspend, revoke, modify, restrict or terminate such an exemption if any statement is untrue or is not thereafter complied with. The Director of Aviation may at anytime require the exemption holders to furnish information necessary to determine the truth of the statements in the declaration and their compliance therewith.
2. Permit – Required: No flying club shall operate any aircraft upon any County airport unless it is a valid "USE" as defined under a Master Lease, sublease or the Club has obtained a Flying Club Permit as herein noted. No person shall operate any aircraft from, on or about the airport premises as a member of a flying club unless the flying club has obtained a Flying Club permit as provided herein.
3. Permit – Nonprofit Operation Restriction: All flying clubs shall be issued a Flying Club Permit unless it operates on a nonprofit basis so that it does not receive greater revenue than the amount necessary for the operation, maintenance, acquisition and replacement of its aircraft. The Airports Director may require financial accounting to define revenues associated with a non-profit organization in determining if a Flying Club Permit is exempt or not.
4. Use of Club Aircraft: No person who is not a member of the flying club shall use club aircraft in exchange for compensation to the club. Persons operating Club aircraft are prohibited from conducting charter operations unless approved in advance by the Airports Director and pays applicable fees, rents and charges.
5. Restrictions on Lessors of Flying Club Aircraft: No flying club shall be issued a Flying Club Permit if a lessor of any aircraft used by the flying club is an officer, director, member or employee of the flying club.
6. Permit – Not Assignable: Each flying club permit is personal to the permit holder and does not constitute a proprietary interest; neither such permit nor the right to conduct any operation hereunder may be sold, assigned, transferred, encumbered, leased, franchised, or otherwise disposed of by the holder or by any member thereof.

CHAPTER 6 – FUEL SERVICING

All fuel-servicing activities on County Airports must have a **Fuel Concession Permit** before any/all fuel is delivered or dispensed on airport premises. Non-compliance with any of the following rules and regulations could be cause for termination of a Master Lease where such fueling services occur.

1. Fueling Operations – Required Equipment: All fuel service facilities and equipment shall be in compliance with FAA/AC 150-5230 "Aircraft Fuel Storage, Handling, and Dispensing on Airports" and 150/5320 "Management of Aircraft Industrial Waste". All fuel service facilities shall have a business plan posted noting emergency response employees and personnel associated with an emergency response plan for their fueling operations and have a copy of such emergency response plan on file in the County of San Diego. All service facilities and equipment must be properly equipped with adequate fire extinguishers and trained personnel to operate such emergency response equipment. In addition, a spill kit must be on site and readily available during all fueling operations. All service facilities and equipment must have proper SWPPP/BMP's available and in use and trained personnel to use such methods and supplies until emergency response teams arrive on premises.
2. Fueling Operations – Location Restrictions: The fueling and drainage of aircraft shall be conducted at least fifty feet from any hangar or other building. No fueling of aircraft shall be conducted while an aircraft is located inside a hangar building.
3. Fueling Operations – Prohibited While Engine Running: No aircraft shall be fueled or drained of fuel while the engine is running or while such aircraft is in a hangar or enclosed space. Emergency aircraft capable of 'hot refueling' are exempt but must provide Airports Director with proof of appropriate training.
4. Fueling Operations – Attendant Required When Passengers in Cabin: No passenger or passengers shall be permitted in any aircraft during fueling unless a cabin attendant is present at or near the cabin door.
5. Fueling Operations – Operation of Electrical Apparatus Prohibited: No person shall operate any radio transmitter or receiver, or switch electrical appliances off or on in an aircraft during fueling or draining of fuel.
6. Fueling Operations – Static Spark Materials Prohibited: No person shall use any material, during fueling or draining of fuel from aircraft, which is likely to cause a static discharge. All aircraft must be appropriately grounded prior to fueling. There will be no fueling allowed during an electrical or thunderstorm.
7. Fueling Equipment (FM Inspection): Fueling hoses and draining equipment shall be maintained in a safe, sound and non-leaking conditions and must have

SWPPP/BMP's materials and procedures near all equipment used in refueling operations.

8. Grounding Requirements During Fueling Operations:
 - a. All hoses, funnels and appurtenances used in fueling and draining operations shall be equipped with a grounding device to prevent ignition of volatile liquids.
 - b. During refueling, the aircraft and the fuel dispensing apparatus shall both be grounded to a point or points of zero electrical potential.
9. Starting of Engines Prohibited When Fuel On Ground: No person shall start the engine of any aircraft when there is a fuel on the ground under such aircraft.
10. Blocking of Control Devices - Prohibited: No emergency control, deadman handle or similar safety device shall be blocked open or bypassed in such a manner as to circumvent the designed safety purpose of such device.
11. Fuel Spill Notification: All fuel (or other hazardous/flammable liquid) spills in excess of 18 inches in any dimension must be reported immediately to Operations personnel or the Airport Manager. If they are not available immediately report the spill to the County Sheriff's Emergency Station M, 24-hours available telephone line at 858-565-5255. For fuel spills or hazardous materials clean up at McClellan-Palomar, contact Operations personnel and/or the ARFF Unit.
12. Fuel Spill Control – Clean-up: All fuel (or other hazardous/flammable liquid) spills must be controlled and cleaned up by the use of absorbent materials (BMP's) specifically designed for that purpose. All employees of the fueling service entities must train personnel to follow their emergency response plan. Under no circumstances shall such liquids be flushed or otherwise allowed to enter into the storm drain system on any County airport premises. All BMP measures must be taken by employees to prevent any pollutants from entering the storm drain system on County airport premises. If a required cleanup measure involves calling 911 then the airport must be immediately notified via the Sheriff's Station M emergency telephone line at 858-565-5255 and appropriate reports must be submitted to the Airports Director after completion of the cleanup activities on airport premises.
13. Self-Fueling: No person shall self-fuel his/her aircraft on the airport without obtaining the applicable fueling permits or required approvals from the Airports Director. The permit must be on file with appropriate insurance certificates holding the County of San Diego harmless from all liability incurred or possibly liability incurred by any self-fueling operation.

CHAPTER 7 - MOTOR VEHICLES/EQUIPMENT

1. Conformance with State Codes: Motor vehicle operations in and/or on the movement area shall be governed in general by the provisions of the California State Motor Vehicle Codes and traffic directions procedures; and signals for turns, lights and safe driving precautions shall be in conformity therewith. In addition, motor vehicles shall conform to regulations prescribed by the Motor Vehicle Code or procedures imposed pursuant to rules at airports and in compliance with the FAA/Advisory Circular 150/5210.
2. Restricted Areas: No motorized equipment or vehicles shall be operated on the aircraft aprons of the field or on the taxiway and aircraft landing area, except by persons assigned to duty in those areas or by persons so authorized by the Airports Director or their designee.
3. Security Motor Vehicles: Compliance is required with all rules and regulations noted below. Beacon as defined in FAA/Advisory Circular 150/5210 must be operational at all times when crossing runways and taxiways and during emergency responses on all County airport premises. Additionally, headlights and parking lights shall be turned on during patrols throughout all periods of night (as defined by the FAA).
4. Piggy Backing: No vehicle entering the airport through an otherwise secured gate will allow another vehicle to follow directly behind the vehicle in front. Every vehicle entering the airport must have a key or code to enter independently from another vehicle or be under escort by approved personnel.
5. License Requirements: No person shall operate a motor vehicle, which is licensed for highway use, on the airport unless the driver is licensed or authorized to operate such a vehicle by the State of California, Department of Motor Vehicles.
6. Speed Limits: (Excluding emergency vehicles):
 - a. No person shall operate a motor vehicle of any kind on the airport in excess of speed limits as prescribed by the individual County airport and as indicated by posted traffic signs.
 - b. If no signs are provided, no person shall operate any motor vehicle on the movement area at a speed in excess of 15 miles per hours.
7. Flashing Beacon Light/Flag: No person shall operate a motor vehicle in the Airport Operations Area (AOA) of the airport without proper knowledge of the FAA/AC 150-5210. All vehicles shall have an orange-checkered flag (daytime use) or a yellow-flashing beacon installed on top of the vehicle that must be visible from the air and within an ATCT that is in operation.
8. Radios Required: No person shall operate any motor vehicle on Airport runways or taxiways unless the motor vehicle is equipped with a functional two-way radio

capable of communicating with the ATCT on the appropriate frequencies, or is escorted by a vehicle so equipped.

9. Aircraft Right-of-Way: No person operating a motor vehicle on the movement area shall in any way hinder, stop, slow or otherwise interfere with the operation of any aircraft movement on the airport. An aircraft always has the right-of-way.

10. Emergency Vehicles: All vehicles shall at all times give way to emergency equipment responding to an alert or emergency.

11. Vehicles/Equipment Parking and Storage: Motor vehicles are defined as ambulances, aircraft rescue and firefighting vehicles, law enforcement vehicles, aircraft support vehicles, airport security vehicles, cars, vans, golf carts, buses, motorcycles and motor homes.

- a. No person shall park/store any motor vehicle, other equipment or materials on/in the movement area except in a neat and orderly manner and at such points as may be prescribed by the Airports Director or as noted by signage on airport premises.
- b. No person shall park any motor vehicle or other equipment or store materials on/in the movement area within fifteen (15) feet of any fire apparatus positioned for fire safety or near any emergency electrical vault building on airport premises.
- c. No person may park or store non-aeronautical vehicles or equipment on Airport Property (leased or non-leased) including motor homes, recreational vehicles (water or off-road), agriculture equipment, construction equipment or industrial equipment for any length of time without the written approval of the Airports Director.

12. Common Carriers: No bus, truck, taxi, limousine, motor home or other common carrier or vehicle for hire shall load or unload passengers or personal property at any place on the airport premises other than that place or those places designated by the Airport Director.

13. Vehicle Condition/Repair

- a. No person shall operate any motor vehicle or equipment on the movement area unless such vehicle or equipment is in safe operating conditions for such operations and meets the basic safety requirements of the California Vehicle Code, examples: Brakes, running and parking lights, horn, etc.
- b. No person shall paint, repair, maintain or overhaul any motor vehicle or equipment on the movement area except in areas and under such terms and conditions as prescribed by the Airports Director.

14. Crossing Runways:

- a. No person operating a motor vehicle on the airport shall enter, cross or use any runway or taxiway to travel from one side of the airfield to another, or travel from one location to another unless;
 - b. Specifically authorized by the Air Traffic Control Tower, or
 - c. Specifically authorized by the security guard, or
 - d. Vehicle is traveling under escort, and
 - e. Vehicle displays a yellow-checkered flag or yellow-flashing beacon on the top of the motor vehicle that is visible from the ATCT or the air for pilot's safety, and
 - f. Driver of vehicle has taken County Airport SCAN training.
 - g. Permits may be required at County airports with greater numbers of annual aircraft operations. The permits may require liability insurance and a motor vehicle authorized sticker to be displayed on vehicles at all times. Permits/colored stickers will be valid for a period of one year only.
 - h. Pedestrians, bicycles, wheelchairs, skateboards, scooters are prohibited from crossing runways and/or taxiways.
15. Driving Privilege Revocable: The privilege to drive on the movement area may be revoked or suspended by the Airports Director or their designee at any time to insure public and pilot safety measures are used during all aircraft movement operations.
16. Vehicle Removal: The Director of Aviation, at his discretion, may remove from the Airport any motor vehicle or equipment which is disabled, abandoned, parked or operated in violation of the airport rules and regulations or which represents an operational hazard. Such a removal will be at the owner's expense and without liability for any damage, which may occur during the removal process.
17. Vehicle Inspection: The Airports Director or their designee is authorized to inspect and declare unfit for use on airport property any vehicle or piece of equipment that does not comply with the safe and efficient operation of a County airport.

IN ADDITION TO THE PROVISIONS OF THESE RULES AND REGULATIONS, ALL ACTIVITIES ON COUNTY AIRPORTS SHALL CONFORM TO FEDERAL, STATE, AND LOCAL LAWS, ORDINANCES, REGULATIONS, POLICIES OR OTHER PUBLICATIONS APPLICABLE TO AIRCRAFT OPERATIONS, LAND USE, CONSTRUCTION, SAFETY, OR ANY OTHER ACTIVITIES CONDUCTED ON A COUNTY AIRPORT.

SUCH REGULATIONS SHALL INCLUDE, BUT ARE NOT LIMITED TO ALL CODES LISTED IN THE DEFINITIONS SECTION ABOVE AND FEDERAL AVIATION ADMINISTRATION REGULATIONS, FEDERAL AND STATE NOISE STANDARDS, ZONING ORDINANCES, BUILDING CODES, HEALTH DEPARTMENT CODES, MOTOR VEHICLE CODES, UNIFORM FIRE CODES AND AIR POLLUTION CONTROL DISTRICT RULES.

END of proposed Rules and Regulations for County Airports.

UPDATES

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